

Chili bowl fest 2024

and

Art & Craft Faire

FAQs

Where and when is the Chili Bowl Fest and Arts & Craft Fair?

JN Long Cultural Arts Complex, Cleburne, Tx., Saturday, May 25th, 2024, 10am. to 4pm.

How can I sell my work at the Chili Bowl Fest and Art & Craft Faire?

Please click the button to download the application. To be considered, your merchandise **MUST** be handmade by you. No exceptions! Fill out an application and submit it and your booth fee by May 18th, 2024. Remember, your spot is not secured until payment is received. Be sure to follow all instructions and fill out your application completely. Submitting an application does not guarantee your selection as a vendor. It must be reviewed and then approved (usually within a few days). Booths are given out on a first come first serve basis so apply soon!

Where are the vendor spaces located?

There are both indoor and outdoor spots:

Inside the JN Long Gym – These booths are 6' and 8' tables only. No pop-ups allowed. Tables are supplied. You cannot bring your own tables to make your space bigger unless pre-approved by Carin Moore, the organizer.

Outdoor booths – These spots are outdoors on the grass area surrounding the back annex and gym. These spots require a 10' x10' pop-up canopy supplied by the vendor. This is where the music and activities will be.

Premium – These are corner spots (10' x10') that allow more customer access. See prices below.

Standard – These are aisle spots (10' x10'). See prices below.

How big are the vendor spaces and how much do they cost?

Outdoor Spots: All spots are 10' x10' and require **your own pop-up canopy and tables.**

You can rent a table ahead of time for \$10 from us if needed.

Premium (corner space) - \$65 - no electricity available

Standard (aisle space) - \$50 - no electricity available

Indoor Gym: **Tables are provided.** You cannot bring your own tables to make your space bigger unless pre-arranged by Carin Moore, the organizer.

6' x 2.5' table space \$30 - electricity available

8' x 2.5' table space \$40 - electricity available

When is my payment for my space due?

All payments are due by March 18, 2024. **Remember your spot is not secured until payment is made.** Spots are given on a first come first serve basis so reserve your spot soon!

What is the application deadline?

All vendor applications and fees must be received by May 18th, 2024, by 8:00 pm., unless otherwise arranged by Carin Moore **only**. This is not a postmark deadline.

Where do I submit my application?

Email your completed application and photos to:

carinmoore71@gmail.com. Or mail to:

Carin Moore

709 County Rd

Cleburne, TX. 76031

Should I send pictures of the items I wish to sell?

Yes! Please include photos of your merchandise with your application. You should also submit a color photo showing how you arrange your vendor table when you sell at similar events. If you have never been a vendor before, you do not need to include your vendor table photos. You can send printed photos, links to the photos online, or you may email the photos to: carinmoore71@gmail.com (Subject line: VENDOR PICS). Make sure that your images are clear and accurate examples of your merchandise. Please do not send discs or flash/thumb drives.

We review all our applications as received. You will be notified through email within a few days if your application has been approved. Fees are not due until then. Your spot is not secured until receipt of payment though. **All** applications and fees are due by May 18th, 2024, by 8:00pm. If we have any questions about your application, we will contact you. If your application is approved and payment is made, your confirmation email will be sent to you in April, closer to the event. It will include your vendor instructions, event flyer so you can advertise on your end.

Can I cancel my spot once I have paid?

No. **There are no refunds.** If you find that you are unable to attend for any reason, you are encouraged to have someone man your booth for you.

Should I send my booth fee check with my application?

No, payment is not due until your application is approved. All payments must be received by May 18, 2024 but remember, your spot is **not** secured until payment is received. **Reserve your spot soon as it is on a first come, first serve basis and spaces may fill up quickly.**

What kind of payment do you accept?

We accept all forms of payment; check, cash, Venmo, and credit cards (3% fee on CC).

What types of vendors are usually accepted?

Preference is given to artists and artisans who create unique, high-quality, reasonably priced, items; have most of their merchandise priced at or below the \$25-\$100 range. Vendors should be people who are friendly, enthusiastic, and enjoy interacting with the community. We select a diversity of products to ensure variety for shoppers and to limit competition between vendors.

SET-UP Dates and times

Saturday, May 25th 7:00am. - 10:00am. (the earlier the better)

How can I increase my chances of being accepted?

You will have the best chance of being selected if you: Follow the guidelines specified on the application; submit a complete and legible application form by the deadline; and make sure that the images of your work are clear and presented professionally. **No political booths will be accepted.**

Do vendors accept payments?

Yes, all vendors are responsible for accepting payments for your sales. JN Long will not accept payments on your behalf. Please make sure you have proper signage at your table for the different ways you will accept payments for your customer. Many vendors use *Square* readers to take credit card payments. It's a user friendly device and app that allows you to take credit card payments using your smart phone. You can get the square online or at many local stores. Wi-fi is not available outside and is spotty in the gym. We encourage vendors to use their wireless service. Venmo app and Zelle are very popular ways to accept payment from customers and may increase your sales.

Do vendors charge sales tax?

You are responsible for taxes. You may add taxes or include them in your pricing. It is advisable to have signage clarifying your policy at your booth.

How much does a typical vendor sell?

This is up to you and how well you market yourself and your products. We encourage all vendors to help with marketing via their mailing lists, fan pages, social media, etc. We will do a lot of advertising for this event to try to bring in many attendees. You will receive our flyer with your confirmation email so you can distribute and share it on social media. Sharing each other's customers is a win for everyone!

Do I have to stay the whole day?

Vendors must staff their tables for the entire event – SAT 10 AM to 4 PM. You are welcome to bring assistants with you to help staff your table. If you leave early you will not be asked back as a vendor for future events.

We would love to have you join us this year!!

If you have any further questions, please call or text: Carin Moore (818)427-2590 or email at: carinmoore71@gmail.com.